

NOTICE OF VACANCY
for
UNITED STATES MAGISTRATE JUDGE
UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF OKLAHOMA

The United States District Court for the Northern District of Oklahoma is seeking qualified applicants for a full-time United States Magistrate Judge in Tulsa, Oklahoma, beginning in fall of 2017.

The duties of the position are demanding and wide-ranging and will include: (1) conduct of most preliminary proceedings in criminal cases; (2) trial and disposition of misdemeanor cases; (3) conduct of various pretrial motions and evidentiary proceedings as may be delegated by the Judges of the District Court; and (4) trial and disposition of civil cases upon consent of the litigants. The basic authority of a U.S. Magistrate Judge is specified in 28 U.S.C. § 636. To be qualified for appointment, an applicant must:

1. Be, and have been for at least 5 years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least five years (with some substitutes authorized);
2. Be competent to perform all the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness;
3. Be less than 70 years of age;
4. Not be related to a judge of the district court; and
5. Undergo FBI and IRS investigations.

A merit selection panel comprised of attorneys and other members of the community will review all applicants and recommend to the district judges in confidence the five persons it considers best qualified.

Application forms and further information on salary, benefits, hours, etc. may be obtained by contacting Mr. Mark McCartt, Clerk of the Court, at 918-699-4700. Application forms may also be obtained on the Court's website at www.oknd.uscourts.gov.

An original and 7 copies of an application must be submitted to:

Mark McCartt
Clerk of Court
United States District Court
333 West 4th Street, Room 411
Tulsa, Oklahoma 74103

Applications must be received on or before Friday, May 26, 2017. All applications will be held in strict confidence. The United States District Court is an equal opportunity employer.