



Rich Curtner

## THE FEDERAL PUBLIC DEFENDER DISTRICT OF ALASKA

601 West Fifth Avenue, Suite 800  
Anchorage, Alaska 99501  
(907) 646-3400 – Phone  
(907) 646-3480 – Fax

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Assistant Federal Public Defenders – 2018

### ASSISTANT FEDERAL PUBLIC DEFENDERS

The Federal Defender of Alaska seeks trial attorney to fill Assistant Federal Public Defender position, with preference given for federal trial experience. Position will open approximately September 3, 2018. Graduation from an accredited law school and admission and good standing to practice before the federal and state bar is required. The salary rate is based on the selectee's experience as well as federal guidelines and regulations. Employment is subject to a satisfactory background investigation and available funding. EOE. Applications due July 16, 2018. Send inquires or letter of introduction, three references, resume and writing sample to:

Sally Hinkley, Administrative Officer  
601 West 5<sup>th</sup> Ave., Suite 800, Anchorage, AK 99501  
[Sally\\_hinkley@fd.org](mailto:Sally_hinkley@fd.org)

#### Additional Detail

The Assistant Federal Defender (AFD) provides every aspect of legal representation to individuals unable to retain an attorney, but charged with federal criminal offenses in the District of Alaska, the Ninth Circuit, and Supreme Court. Duties include trials and court hearings, direct appeals to the circuit court, habeas, post-conviction and witness representation, and representation in other matters such as supervised release hearings and probation and parole hearings.

The expectations are that in performing primary job functions an AFD:

Provides zealous, professional legal representation to his/her clients and appears on behalf of the client in court hearings and at other related proceedings;

Communicates with the court, opposing counsel, probation officers, witnesses, clients and the families of clients concerning case-related issues;

Maintains in-depth and updated knowledge of criminal defense trial and appellate practices and case law by developing expertise with the federal sentencing guidelines, understands the ethical obligations and restrictions and practices of courtroom advocacy, and pursues appropriate training opportunities, including local or nationally sponsored core programs – within the limits of funding, workload and defender organization approval;

Prepares motions and briefs for consideration in federal magistrate, district and appellate courts,

as well as petitions for certiorari;

Prepares legal memoranda, issue reviews, comprehensive statements of relevant facts, standards of review and briefs of complex legal and factual arguments, and consults with investigative and legal staff regarding issues relevant to the case;

Examines complex and diverse records and reviews the record proper, exhibits, transcripts and tapes of trials and hearings in habeas and direct appeals cases, analyzes the record and determines relevant legal issues and the need for evidentiary hearings, and prepares evidence for presentation;

Performs legal research utilizing all available resources, including computer-assisted legal research tools, state and federal statutes, case law, regulations, precedents, treaties, sentencing guidelines, and related subject matter, and analyzes legal decisions, opinions, rulings, memoranda and related legal materials, and compiles and summarizes substantive information on statutes, treaties and specific legal subjects – all using state of the art digital resources and techniques;

Analyzes the potential impact of new legislation, policies and regulations, on the defender organization, and recommends short and long range plans to ensure efficient operations;

Updates research in preparation for oral argument, and prioritizes issues, analyzes difficulties of the case and prepares responses to possible panel questions;

Continues the development of strong written and verbal communication skills to enhance professional documentation and interpersonal interaction.