

## **POSITION ANNOUNCEMENT**

### **Federal Capital Appellate Attorney**

The Federal Capital Appellate Resource Counsel Project seeks a full-time Research and Writing Attorney. The Project was created by the Federal Defender Program to help Federal Defenders and judges identify qualified lawyers for appointment to direct appeals in federal death-penalty cases; recruit, train, advise, and otherwise support such attorneys; provide direct representation in some capital appeals; and help advise and train federal capital trial lawyers, especially on legal issues. The Project currently includes two full-time attorneys, one of whom directs the Project, as well as a paralegal. The new hire would fill an additional position that was recently created.

#### **RESPONSIBILITIES**

The attorney will work under the supervision of the Project's director, though with a significant degree of independence. Responsibilities will include, but not be limited to: providing advice and assistance to CJA and Federal Defender Office (FDO) attorneys representing clients in federal death-penalty appeals; providing direct representation in such appeals as part of a team including other Project lawyers and/or CJA or FDO attorneys; training capital trial and appellate lawyers; coordinating with other resource counsel to advise capital trial lawyers; creating and disseminating model pleadings, case updates, and other information of common interest to appointed counsel; monitoring recent legal developments in federal death-penalty cases and jurisprudence; and regularly communicating with and monitoring death-sentenced clients, who are incarcerated primarily on death row at the United States Penitentiary at Terre Haute, Indiana.

#### **QUALIFICATIONS**

Candidates should have experience in criminal defense and/or criminal appeals; excellent legal research and writing skills; an ability to work independently; an ability to manage complex factual and legal issues, voluminous case records, and long deadlines; excellent communication skills and experience working cooperatively with other attorneys and non-attorneys; and experience working with indigent clients. Experience with federal litigation is preferred, and experience with capital litigation is highly preferred. Some travel will be necessary.

Applicants must be licensed attorneys in good standing, and admitted to the bar of the highest court of a state. Employment is subject to a satisfactory background investigation. All education, experience, training, and certifications will be verified.

#### **LOCATION, SALARY, AND BENEFITS**

The new attorney will be based in a host federal defender organization, possibly though not necessarily in the Brooklyn, N.Y. office with one of the Project's other two attorneys. There are more than 75 such organizations (comprising 150 main and branch offices) throughout the United States. The office location of the new attorney is subject to negotiation and will be determined based on his/her experience level, and the needs of the selected applicant, the

Project, the Federal Defender Program, and the potential host office.

The salary will be commensurate with experience. The Federal Defender Program offers comprehensive benefits. All positions are at-will and are subject to the availability of funds.

### **HOW TO APPLY**

Applicants should submit:

- (1) a cover letter,
- (2) a resumé,
- (3) two or three writing samples, and
- (4) the names of three references and their contact information.

Applications in PDF form should be sent by e-mail to Tasha McLoughlin, Project Paralegal, at [Tasha\\_McLoughlin@fd.org](mailto:Tasha_McLoughlin@fd.org). Applications will be accepted with interviews conducted on an ongoing basis until the position is filled. Candidates are strongly encouraged to submit an application by June 30, 2018.

The Federal Defender program is an Equal Opportunity Employer.