

## Federal Public Defender Office Middle District of Florida

**Position Title:** INVESTIGATOR - Capital Habeas Unit - #2019-001

**Duty Station:** Tampa, Florida

**Grade / Salary Range:** Starting salary will be commensurate with the experience and qualifications of the applicant. JSP Range: Grade 11 \$61,218 up to Grade 14, \$134,038

**Qualifications:** Applicants must have a bachelor's degree from an accredited college or university and the ability to write clearly and present complex and interrelated concepts and ideas. A candidate with an advanced or graduate degree in social work or experience in the mental health field is strongly preferred. A candidate with a degree in or related to a field such as education, human development, psychology, sociology, or criminal justice is preferred. Applicants must possess experience in investigative and mitigation techniques and skills, including the investigation and development of defense mitigation presentations in capital trials or post-conviction cases. Knowledge of federal and state court systems and *familiarity with federal habeas corpus or other post-conviction litigation in criminal litigation would be an asset*. All candidates must be proficient with the use of a computer, with an emphasis in Word and other Windows-based applications, internet research and familiarity with Case Map or other organizational software programs is a plus. The ability to review, organize and summarize voluminous documents is critical.

The successful candidate will have a commitment to providing quality representation to indigent defendants and have a reputation for integrity. This position requires developing long-term relationships with clients and client families so interpersonal skills are necessary. Successful applicants will be able to prioritize projects and work both independently and cooperatively with attorneys, investigators, and office staff as an essential member of the capital defense team at all stages of representation, from pre-trial proceedings through clemency. This position may require work on holidays, evenings, and weekends, as the nature of the cases require. Frequent and extended travel may also be required. Spanish-language fluency are preferred for this position. Applicants must possess a valid driver's license, insurance and own/operate a personal vehicle for business purposes.

Deadline to submit an application is **FRIDAY, OCTOBER 26, 2018, 5:00 p.m. E.S.T.**

Qualified applicants should send a letter of interest, current detailed resume, 3 professional references, and 2 report writing samples of an investigation or mitigation you have done in PDF format to:

Federal Public Defender  
Martha Lugo, Personnel Administrator  
[martha\\_lugo@fd.org](mailto:martha_lugo@fd.org)

We will gladly accept a mitigation film or PPT presentation packet on a CD.

**All emailed documents must be in PDF format. Documents emailed in Word/WP, HTML, TIFF or links to web sites will not be considered. Phone inquiries can be directed to Ms. Lugo at (813) 514-4215.**

The Federal Public Defender's office is a branch of the U.S. Courts, an Equal Opportunity Employer, and operates under authority of the Criminal Justice Act, 18 U.S.C. Section 3006A, to provide indigent defense services in federal criminal cases and related matters in the federal courts. This is Excepted Service Employment with Federal Government Benefits. Salary is based

on experience. This position is subject to mandatory Electronic Funds Transfer (Direct Deposit) of federal salary payment. Only qualified applicants will be considered for this position. Applicants must be U.S. Citizens or eligible to work in and for the United States. Applicants selected for interviews must travel at their own expense. This position is subject to a background investigation therefore, the successful applicant will undergo a mandatory criminal background check investigation, which will include the completion of fingerprint checks. One or more applicants may be selected from this posting. The FDO provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation, please notify Ms. Lugo at (813) 514-4215. The decision on granting reasonable accommodations will be made on a case by case basis.

**POSTING DATE: September 27, 2018 to October 26, 2018, 5:00 p.m. E.S.T.**