

**FEDERAL PUBLIC DEFENDER
DISTRICT OF NEW MEXICO**

Margaret A. Katze
Supervisory Assistant
Albuquerque Office
111 Lomas NW, Suite 501
Albuquerque, NM 87102
Tel (505) 346-2489
Fax (505) 346-2494

Stephen P. McCue
Federal Public Defender
Albuquerque

Barbara A. Mandel
Supervisory Assistant
Las Cruces Office
506 S. Main, Suite 600
Las Cruces, NM 88001
Tel (575) 527-6930
Fax (575) 527-6933

POSITION ANNOUNCEMENT
Research and Writing Attorney - Albuquerque
2018-09

The Federal Public Defender for the District of New Mexico is seeking a full time, experienced Research and Writing Attorney for the main office in Albuquerque. More than one vacancy may be filled from this announcement. The Federal Public Defender operates under authority of the Criminal Justice Act, 18 U.S.C. § 3006A, and provides legal representation in federal criminal cases and related matters in the federal courts.

The Research and Writing Attorney is an attorney position that provides advanced research and writing services to staff attorneys on trial and appellate cases, performs computer assisted legal research, aids in the development of legal strategies, writes briefs, motions, petitions for certiorari, and legal memoranda for review by the Defender and staff attorneys. General duties include examining, analyzing and researching records and issues, performing legal research and preparing legal documents, assisting AFD staff with all aspects of case preparation, training, continuing legal education and supervision of legal interns as appropriate. *The Research and Writing Attorney does not ordinarily sign pleadings or make court appearances.*

Minimum qualifications include graduation from an accredited law school, admission to practice in good standing before the highest court of a state, and a working knowledge of federal criminal law and procedure. Candidates must be able to analyze legal issues from lengthy, complex records, write clearly and concisely, and have strong computer automation skills. Prior appellate writing experience, law review membership or a judicial law clerkship are desirable.

This is a full-time position with federal salary and benefits based upon qualifications and experience. Starting pay ranges from a JSP 9-15, \$50,769 to \$121,690 annually depending on experience. Research and Writing Attorneys may not engage in the private practice of law. All employees are subject to mandatory electronic fund transfer (direct deposit) for payment of net pay. The selected candidate will be subject to a background check as a condition of employment. The Federal Public Defender is an equal opportunity employer.

In **one** PDF document, please submit a statement of interest, detailed resume of experience, and three references to:

Stephen P. McCue, Federal Public Defender
FDNM-HR@fd.org

Reference **2018-09** in the subject.

Writing samples will be required only from those selected for interview. Applications must be received by August 10, 2018. Positions will remain open until filled and are subject to the availability of funding.

**No phone calls please. Submissions not following this format will not be considered.
Only those selected for interview will be contacted.**