

**FEDERAL COMMUNITY DEFENDER OFFICE
FOR THE EASTERN DISTRICT OF PENNSYLVANIA**

FEDERAL COURT DIVISION - DEFENDER ASSOCIATION OF PHILADELPHIA

SUITE 540 WEST -- THE CURTIS CENTER
601 WALNUT STREET
PHILADELPHIA, PA 19106

LEIGH M. SKIPPER
CHIEF FEDERAL DEFENDER

PHONE NUMBER (215) 928-1100
FAX NUMBER (215) 928-1112
FAX NUMBER (215) 928-0822
FAX NUMBER (215) 861-3159

HELEN A. MARINO
FIRST ASSISTANT FEDERAL DEFENDER

JOB ANNOUNCEMENT

ASSISTANT FEDERAL DEFENDER
NON-CAPITAL HABEAS UNIT

(One Position)

Posting Code 100100-19

The Federal Community Defender Office for the Eastern District of Pennsylvania has a vacancy for an Assistant Federal Defender in its Non-Capital Habeas Unit. The Non-Capital Habeas Unit represents indigent state and federal defendants in post-conviction proceedings challenging the constitutionality of their convictions and/or sentences in the United States District Court for the Eastern District of Pennsylvania, the United States Court of Appeals for the Third Circuit, and the United States Supreme Court.

Candidates must have a minimum of three years of criminal post-conviction or appellate experience and/or complex federal court civil litigation experience; at least five years of such experience is preferred. Candidates must have excellent analytical skills and research and writing capabilities and must be able to undertake representation of petitioners currently litigating in every stage of the habeas proceedings. Candidates also must be able to communicate effectively with clients, colleagues, staff, government, and court personnel and must have a commitment to the representation of the indigent. The position requires occasional travel.

Candidates must be members in good standing of a state bar and, if hired, must become a member of the bars of Pennsylvania, the United States District Court for the Eastern District of Pennsylvania, the United States Court of Appeals for the Third Circuit, and the United States Supreme Court, if not already admitted in those jurisdictions.

Interested applicants should submit a cover letter, resume, and writing sample to Sonya Malcolm, Human Resources Administrator, via e-mail at EmploymentPAE@fd.org, or by regular mail to Suite 540 West, The Curtis Center, 601 Walnut Street, Philadelphia, Pennsylvania 19106. Candidates will be interviewed on an ongoing basis, and the position will remain open until filled.

This position will be available in November, 2018. Salary will be based upon experience consistent with federal guidelines and regulations. Kindly note that the filling of this position will be subject to the funding restrictions and approval of the Administrative Office of the United States Courts.

The Federal Community Defender Office is an Equal Opportunity Employer. Women and minorities are encouraged to apply.