

**POSITION ANNOUNCEMENT # 2019-01**

**ASSISTANT FEDERAL PUBLIC DEFENDER - ERIE, PA**

Posted: October 5, 2018

Closes: November 5, 2018

**The Federal Public Defender for the Western District of Pennsylvania** is accepting applications for an experienced trial attorney to serve as an Assistant Federal Public Defender in its **Erie branch office**. The position primarily involves legal representation of indigent persons charged with criminal offenses in the United States District Court, though the position may also require providing representation to individuals in federal habeas corpus proceedings. Travel to the Pittsburgh headquarters or the Johnstown branch office may be required.

**Responsibilities** include managing a caseload with cases at varying stages of litigation; preparing pleadings, briefs and motions; appearing on behalf of the client in court hearings and at other related proceedings; developing litigation strategies; meeting with clients, experts, witnesses and family members, and other duties as assigned.

**Requirements and Qualifications.** The successful applicant must be a graduate from an accredited law school and a member in good standing of a state bar, and have an established capacity or clearly demonstrated aptitude for excellence in criminal defense practice, a commitment to the representation of indigent accused persons, and a reputation for personal and professional integrity. Applicants must also possess the ability to communicate effectively with clients, witnesses, colleagues, staff, court and agency personnel as part of their employment. Trial experience, as well as excellent research, writing and oral advocacy skills, are required. The applicant should be prepared to immediately undertake the representation of clients in serious criminal cases, and have a working knowledge of the United States Sentencing Guidelines. The ability to manage a heavy caseload, travel and work flexible hours are essential for the position, as are effective organizational skills and the ability to work in a team environment. Federal Public Defender attorneys may not engage in the private practice of law.

**Salary/Benefits.** This position is full-time with salary commensurate with years of experience and within federal guidelines. Position is subject to mandatory direct deposit of net pay. The successful candidate will be subject to a general background check and IRS tax check procedure as a condition of employment. Employment benefits include:

- 10 paid federal holidays
- 13 days paid vacation for first 3 years
- 20 days paid vacation after 3 years
- 26 days paid vacation after 15 years
- Participation in Retirement program
- Optional health insurance
- Optional life insurance
- Optional supplemental dental/vision benefits
- Optional long-term care insurance program
- Optional Thrift Savings Plan (Traditional and/or Roth)
- Optional pre-tax Health, Dependent & Commuter Reimbursement programs
- Optional Credit Union membership

**Application Information.** Qualified applicants should apply by submitting a letter of interest, a current and detailed resume, and a writing sample in one Adobe Acrobat document to [paw\\_employment@fd.org](mailto:paw_employment@fd.org) using the subject line "2019-01."

This Office is an Equal Opportunity Employer.  
Women and minorities are encouraged to apply.  
One or more positions may be filled from this announcement.  
Only those candidates selected for an interview will be contacted.  
**No telephone calls, please.**